

Fawkner Catholic Parish

St. Mark's Church, Fawkner

What is a Working with Children Check (WWCC)?

A WWCC is a card issued by the Department of Justice that will enable you to meet a requirement of volunteering at Fawkner Catholic Parish.

There is no cost for a Volunteer WWCC application.



What if I already have a valid WWCC?

1. To link the WWC card to Fawkner Catholic Parish:

Go online to www.workingwithchildren.vic.gov.au and on the home page select **UPDATE MY DETAILS**. Alternatively, call **1300 652 879** to update your details over the phone.

Check Type: **VOLUNTEER**

Occupational Code: **64-RELIGIOUS ORGANISATION**

Organisation details:

Fawkner Catholic Parish

9 Lee Street, Fawkner Vic 3060

Phone: 03 9359 3111

2. No further action is required – the Department of Justice will notify the Fawkner Catholic Parish that you hold a current WWCC

How do I apply for a WWCC?

1. You will need:

Access to internet

An email address

Address of every place you have lived in the last 5 years within Australia

2. Go online to www.workingwithchildren.vic.gov.au on the home page select **APPLY FOR A CHECK** and then follow the prompts, ensuring that you link Fawkner Catholic Parish as an organisation to your application.

Check Type: **VOLUNTEER**

Occupational Code: **64-RELIGIOUS ORGANISATION**

Organisation details*

Fawkner Catholic Parish

9 Lee Street, Fawkner Vic 3060

Phone: 03 9359 3111

3. Lodging your application

When you have completed the online application, you will receive an email confirmation with a barcode. Go to an Australia Post outlet to lodge your application.

You will need to show:

A printed application OR the barcode on your smartphone

100 points of ID (if you DID NOT verify your identity online)

The outlet will take your photo for the card at no charge

4. No further action is required – the Department of Justice will notify you and the Fawkner Catholic Parish